

**HAUPPAUGE SCHOOL DISTRICT**  
**HARASSMENT, BULLYING OR DISCRIMINATION COMPLAINT FORM**

The Hauppauge School District Board of Education has adopted a Code of Conduct for students and all those who are present on school district property. The Code of Conduct is intended to promote behavior that is safe, orderly, respectful, trustworthy and civil. The Code of Conduct addresses the requirements of the Dignity for All Students Act, which prohibits discrimination, intimidation, taunting and harassment of students on school property, on a school bus, or at school functions, with respect to their actual or perceived race, gender, sexual orientation, color, weight, national origin, sex, ethnic group, religion, religious practice, and disability.

**Directions:** Please complete and return/send this form to:

DASA Coordinator c/o High School, Christine O'Connor, P.O. Box 6006 Hauppauge, NY 11788

DASA Coordinator c/o Middle School, Maryann Fletcher, P.O. Box 6006 Hauppauge, NY 11788

DASA Coordinator c/o Bretton Woods Elementary School, George Gagliardi, P.O. Box 6006 Hauppauge, NY 11788

DASA Coordinator c/o Forest Brook Elementary School, Kristen Reingold, P.O. Box 6006 Hauppauge, NY 11788

DASA Coordinator c/o Pines Elementary School, Claudine DiMuzio, P.O. Box 6006 Hauppauge, NY 11788

Name of complainant: \_\_\_\_\_ Date submitted: \_\_\_\_\_

Address: \_\_\_\_\_

Home phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Work: \_\_\_\_\_  
(please circle the preferred number)

The complainant is: (check all that apply):

\_\_\_\_\_ an employee, holding the position of \_\_\_\_\_ at \_\_\_\_\_ (location)

\_\_\_\_\_ a student, grade \_\_\_\_\_ at (school or location)

\_\_\_\_\_ a parent or community member

\_\_\_\_\_ other (please specify your relationship with or association to the District) \_\_\_\_\_

Name (if known) of each person involved in your complaint:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What did the person or persons do to cause you to lodge the complaint:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date/Time of incident: \_\_\_\_\_

Location of incident: \_\_\_\_\_

Are there others that are aware of this incident? If so, provide their names and contact numbers.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Why do you believe this was harassment, bullying or discrimination? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Signature: \_\_\_\_\_

*This form is to be used to lodge a formal complaint of harassment, bullying or discrimination within the school environment.*