

# Hauppauge Public Schools Meal and Refreshment for Employees

(Board of Education Policy 6831)

Name: Tim McCarthy School/Department: District Office  
Event: Superintendent's Conference Day Actual Attendance: Approx. 500 Staff Members  
Event Date/Time: 8/29, 8/30, 11/8 Event Location: Hauppauge High School

**Itemized List of Attendees:**

Hauppauge School District Employees including HAAP members, HTA members, HTAA members, and HSOSA members.

**Reason the event is being held at mealtime or why refreshments are appropriate:**

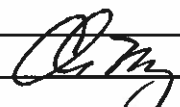
Refreshments are served during Superintendent's Conference Day meetings on August 29th, August 30th, and November 8th, because events are held throughout the day.

**Itemized list of actual expenses:**

Water, fruit, granola bars, carrots, cheese. (not to exceed \$1,000.00)

Signature of Requestor:  Date: 6/23/22  
(signature acknowledges that BOE Policy 6831 has been read and will be followed.)

**APPROVALS: (Office Use Only)**

Department Supervisor: \_\_\_\_\_ Date: \_\_\_\_\_  
Building Principal: \_\_\_\_\_ Date: \_\_\_\_\_  
Superintendent:  Date: 6/23/22  
Board of Education: \_\_\_\_\_ Date: \_\_\_\_\_