



HAUPPAUGE PUBLIC SCHOOLS

BRETTON WOODS ELEMENTARY SCHOOL

1 Club Lane
P.O. Box 6006
Hauppauge, New York 11788

George Gagliardi
Principal

November 2018

Dear Parent or Guardian:

VOLUNTEERS NEEDED!

Bretton Woods is pleased to announce our Annual College and Career Fair for fifth graders. It will be held on Friday, February 1st between 10:00 am – 1:00 pm in the BW gymnasium.

We need 11 parents or other community members to participate by volunteering to setup a display/work area with items used in your business/profession. The school will provide each volunteer with a table. You are encouraged to bring as many hand-outs, samples, coupons, etc. as possible to share with our students. You will be speaking to our fifth graders in groups of 11 for 15 minutes per group for a total of 10 presentations. A coffee break and lunch will be provided.

We are hoping to get representatives in a variety of career clusters:

Please fill out the attached form and return it to me by **Friday, December 7th, 2018**.

Thank you for taking the time out of your busy schedule to share your knowledge and experiences with our students, who are the workforce of tomorrow!

Sincerely,

Toby Poveromo
School Counselor

PLEASE RETURN BY FRIDAY, DECEMBER 7TH to Mr. Poveromo in the Counseling Center

I, _____ will participate in the Annual Bretton Woods College and Career Fair.

Company Name/Profession _____

Telephone Number _____

Email _____

I prefer to be contacted about the Career Fair by: Email _____ Telephone _____

Career Cluster in which your business/profession falls:

_____ Arts and Humanities

_____ Business and Information Systems

_____ Engineering and Technology

_____ Health Services

_____ Natural and Agricultural Sciences

_____ Human and Public Services

_____ Other

_____ I will stay for lunch from 1:05 – 1:45 pm

Your child's name: _____

Your child's class: _____

Please provide the following information so that students will have background information on your business/profession before attending the Career Fair:

Occupations employed at your business:

Education needed:

Job Skills: